LEDA PRIMARY SCHOOL BOARD MEETING MINUTES

Date	13.05.2026	**Chair**	Jaime Farrant	**Time**	3:00pm
Members Present	**School Staff** Sarah Hill Jodie Williams Tracey Sweetman Haylee Shaw (Minutes)	**Parents** Jaime Farrant Soma Datta		**Community Member** Wendy Hill Kelly Barker Ethan Chadd	
Apologies	Ethan Chadd, Haylee Shaw				
Absent	**N/A**				

Opening and Acknowledgement of Country, Welcome, Apologies, Absentees, resignations					
Time	**Item**	**Documents**	**Purpose**	**Led By**	**Recommendations**
3pm	• Welcome • Apologies • Noting of minutes of last meeting	Previous Minutes	For approval	Chair	**Acknowledgement of Country** Ethan Chad, Haylee Shaw **Minutes of the previous meeting** The minutes of the previous meeting held on 1 April 2026 were reviewed and confirmed as a true and accurate record. **Accepted:** Kelly Barker **Seconded:** Wendy Hill
3.10pm	• Principals Report	Report Attached	For noting/discussion	Sarah Hill	**Naplan Preliminary Data** The preliminary 2026 Naplan data has been released to schools. It does not contain writing results and is subject to change. The final release, including writing, is scheduled to be available to schools on Friday, 12 June 2026. We will share this data with the board when staff have had the opportunity to analyse it. **Swimming Lessons**

					Swimming Lessons commenced for student in PP-6 in week 3. They will run for two weeks. This year the lessons were held at two sites – Kwinana Requatic for years 3 to 6 and State swim for PP to year 2. 306 students attended swimming lessons, which is 90% of our PP-6 students. This is a really positive response from parents and carers. Our office staff have worked tirelessly to support parents with payment plans, financial assistance and permission slips. **ANZAC Assembly** On 24 April, the year 6 students in room 9 and the choir presented the ANZAC assembly. This was a tribute to the men and women who served in conflicts. Thank you to Josh and Lucy and the students in room 9. Thank you also to Leanne and the choir for the lovely performance. It is impressive that choir members are happy to sing solos in front of a big audience. The behaviour of all of the students throughout the assembly was outstanding. Thank you for preparing them so well for this important occasion. **DG Update State Budget**
3.20	• Finance Update	Student Centred Funding Statement Operational One Line Budget Voluntary Contributions Update	For Noting	Sarah Hill	**Voluntary Contributions** The Board noted that $5 049 has been received in voluntary contributions to date, which represents 28.21% overall collection. Kindergarten recorded the biggest increase, with **40%** of contributions received compared to **10%** at the same time last year. Overall, this time last year the combined collection rate was **20.79%**, showing an increase of approximately **8%** this year.

					Finance Committee Report The Board noted the Finance Committee met on 5 May and considered the following: • **Water Leak:** A revised invoice has been received from Water Corporation, reducing the water bill from **$33,569.01** to **$10,343.85**. • The board expressed their appreciation to Haylee for her efforts in reducing this cost to the school. • **Library Reserve Accounts:** Approval was given to undertake several library upgrades, including new display end panels, furniture, and additional shelving for home readers. • **Cash Report and Budget Planning:** • The current cash report indicates that **40.85% of revenue** has been received and **37.94% of revenue** has been spent. Staff and Cost Centre Managers will be reminded that 2026 spending will close at the end of Term 2 to allow planning and budgeting for the 2027 school year. This process ensures that funding received for 2026 is utilised to support students during the 2026 school year. • **Transport Costs** Bus service surcharges have increased due to the current fuel crisis. The Finance Committee agreed that the school will absorb these additional costs for interschool excursions, as excursion costings had already been finalised earlier in the year.

					As a result, parents will continue to pay only **$6 per child** for bus transport costs for interschool events.
3.30	• Student Numbers		For noting	Sarah Hill	**Student Numbers** Student numbers have increased by 28 students which is over a class full. When the class configuration is formed, spaces (between 4-6) are left in each year level. We have had a concentration of enrolments in K-3 area. We will need to restructure the K-3 classes. The best timing would be for the start of Term 3 when semester 1 reports have been completed. Board members discussed the plan and raised the following points: Outline the benefits of a restructure to the community. Better for students – more teacher time with smaller classes. Industrially, some teachers are over the recommended number.
3.40	• Review Communication Policy	Communication Policy	For noting	Board chair	**Communication** All modes of communication with the school and community outlined in one document. Will be uploaded onto our website. **Actions:** Line Managers to follow up with teachers about consistently updating families with class learning on Connect (Fortnightly update). Put the graphic of each mode of communication on Facebook (one at a time).

					Remind parents at assemblies about our school website. Show on the big screen. Student teach leaders may be able to help. **Discussion:** • The Board discussed the importance of measuring the effectiveness of PBS initiatives. It was noted that Good Standing trackers are in place, and the PBS Committee will continue to analyse data. • Positive feedback has been received from both students and parents, with students motivated to maintain eligibility and avoid missing out on activities. • A query was raised regarding inconsistency among staff in reinstating Good Standing. This is being addressed, with a focus on consistent expectations and processes across the school.
3.50	• 2026 Funding Agreement		For endorsing	Chair/Principal	The board had the opportunity to review the Funding Agreement. Endorsed and signed by board chair and principal.
3.55	• General Business				Soma will be participating in board meetings online in future. New parent board members are still needed. Jaime will be stepping down at the end of 2026. ACTION: Sarah Hill contact Marika Hary (William's Mum) and Soma contact Sherri-Lee Carr (Audrey's Mum) to see if they would be interested in joining the board.

					Suggestion from the board chair to invite student councillors to a board meeting so they can see how it works.
4pm	• Conclusion of Board Meeting			Chair	
Next Meeting: 10th June 2026					

Signed: _____ Date: _____Chairperson