LEDA PRIMARY SCHOOL BOARD MEETING MINUTES

Date	**09.09.26**	**Chair**	Jaime Farrant	**Time**	3:00pm
Members Present	**School Staff** Sarah Hill Jodie Williams Tracey Sweetman Haylee Shaw (Minutes)	**Parents** Jaime Farrant Soma Datta (via teams)		**Community Member** Kelly Barker	
Apologies	Wendy Hill				
Absent	Ethan Chadd				

Opening and Acknowledgement of Country, Welcome, Apologies, Absentees, resignations					
Time	**Item**	**Documents**	**Purpose**	**Led By**	**Recommendations**
3.10pm	• Welcome • Apologies • Noting of minutes of last meeting • Correspondence in and out	Previous Minutes	For approval	Chair	Jaime opened the meeting and welcomed all School Board Members. **Confirmation of previous minutes** The minutes of the previous meeting held on 12.08.26 were reviewed and confirmed as a true and accurate record. **Accepted**: Kelly Barker **Seconded:** Jodie Williams
3.15pm	• 2027 Booklists & Voluntary Contributions and charges	Booklists & Charges	For approval	Haylee	**Booklists and 2027 Contributions and Charges** The 2027 booklists were reviewed and streamlined across all year groups, with the aim of reducing costs for families. All year groups will

					receive a reduction in booklist costs compared with 2026. Key changes include: • Changing to a more cost-effective brand of whiteboard markers. • Streamlining stationery requirements across year groups where possible. • Changing the brand of Twistables crayons to reduce costs. • Adding a 700 Bullet Marker to all year groups to support the school's art programs. The largest reductions per student are: • Year 3 – $19.37 • Year 2 – $18.86 • Year 1 – $13.20 The proposed 2027 Contributions and Charges schedule was also presented. Changes include: • **Interm Swimming:** increased to $75 to reflect increased bus transport and entry fees. • **Booklists:** reduced across all year groups. • **Instrumental Music Hire:** increased to $130. • **All other contributions and charges:** no changes proposed. The Chair expressed appreciation for the significant reductions in booklist costs and was pleased with the work undertaken to reduce costs for families. The Chair thanked

					staff for their efforts and hard work in reviewing and streamlining the booklists. **Approved by the School Board**
3.30	Data & Reporting • 2026 Naplan Data	Naplan data presentation	For noting/discussion	Sarah Hill	**2026 NAPLAN Data** The 2026 NAPLAN data was presented and discussed. The data provides an overview of student achievement and highlights areas where there are identified gaps requiring further focus. Staff will use the upcoming Staff Development Day to analyse the NAPLAN data in greater detail and identify strategies to address areas of need. Discussion included the need to further examine reading data and consider the introduction of additional assessments (Dibels) to provide more targeted information about student achievement and progress. Year 3 improvement was discussed. Year 5 reading results were identified as an area of concern and will require further analysis. The Board discussed how the data will be used to inform teaching and learning, assessment practices and future staff development. Tracey S commented positively on the use of Soundwaves Spelling program and considers it a valuable resource.
3.45	• Summary Business Plan feedback		For noting	Sarah Hill	**Business Plan Planning** A summary of the Business Plan planning process involving the School Board, P&C and

					student leaders was presented. A copy of the summary was provided to Board members. Jaime suggested undertaking a similar activity with parents at the upcoming Parent Open Night, providing an opportunity for parents to contribute ideas and build on the priorities and suggestions already identified.
3.50	• Principals Report			Sarah Hill	**Principal's Report – Key Updates** **Student Numbers and 2027 Planning** Current enrolment is 358 students, with 26 new enrolments since the beginning of the year. Kindergarten enrolments for 2027 currently sit at 24. Planning for 2027 student numbers and staffing is commencing. **Little Stars Telethon 2026** Year 4 student Aiden has been selected as a 2026 Little Telethon Star. The school will be holding fundraising activities throughout Term 3/4, with a school fundraising page also available for donations. **K–2 Learning Environments** New playground and outdoor learning equipment has been installed in the Block 1 and Block 5 play areas. Students have responded positively to the new resources, with a reported decrease in behaviour incidents in both areas. **Bullying Education** All students participated in age-appropriate bullying and online safety incursions. The sessions focused on recognising bullying, strategies for responding, respectful behaviour, online safety and seeking support. The program

					complements the school's existing PBS, Friendly Schools and WA Health curriculum work. The Board was also advised that updated Department of Education bullying policy and guidance materials will be provided to schools during Term 4 ahead of the implementation of the National Framework for Addressing Bullying in Public Schools in 2027.
4pm	• Finance Update	Student Centred Funding Statement One-line budget statement Voluntary contributions	For noting	Haylee	The following reports were presented: • Student-Centred Funding Statement • One-line Budget Statement • Voluntary Contributions update The Finance Committee met in Week 7. Key updates included: **Block 1 & 5 Play Space Upgrade** The play space upgrades have been completed, with positive feedback regarding student engagement with the new areas. **Budget Position** The school has received 93.39% of anticipated cash income and expended 65.69% of the available budget. The school remains in a strong financial position, with healthy balances across both Salaries and Cash budgets. **Library Refurbishment** The P&C has expressed interest in supporting the Library refurbishment. Quotes are currently being obtained for tables and furniture for the newly created space. Further updates will be provided to the Committee as costs and options are confirmed.

4.10	• Uniform Policy		For discussion	Chair	**Uniform Policy** The Board discussed the current Uniform Policy, including its interpretation and implementation by staff. Members also considered instances in which students had tested the boundaries of the uniform requirements. It was suggested that some of the concerns raised may relate to consistency in implementation rather than the policy itself. The Chair expressed the view that aspects of the current policy may be overly restrictive, citing headbands and gloves as examples. The Chair also noted that some students may wish to express their individuality through their appearance at school. Soma expressed support for retaining the current uniform policy, noting the benefits of maintaining structure and consistency. Affordability and equity were also identified as considerations if students were permitted to wear a wider range of accessories. It was noted that students have opportunities to express their individuality outside of school hours. The Board discussed the importance of seeking the views of the broader school community before considering any changes. Sarah suggested that a parent survey could be used to gauge community support for specific proposed amendments. Jaime indicated a preference for consultation through discussion.

					Outcome: The Board agreed that the Uniform Policy may be revisited at a future meeting. Prior to further consideration, a structured consultation process will be developed, and any proposed changes will be clearly outlined.
4.30pm	• Conclusion of Board Meeting			Chair	**Conclusion and Actions** The meeting concluded after exceeding the scheduled finishing time. Consequently, the agenda items relating to the 2027 Staff Development Days and Social and Emotional Wellbeing student data were deferred. Two parent nominations were received. Sarah will circulate the nominations to Board members via email for consideration and approval.
Next Meeting: 4th November 2026					

Signed: _____ Date: _____Chairperson