LEDA
Facing the Challenge

LEDA PRIMARY SCHOOL BOARD MEETING MINUTES

Date 21.05.2025		**Chair**	Jaime Farrant	**Time**	3:00pm
Members Present	**School Staff** Jodie Williams Emma Augustin Haylee Shaw Tracey Sweetman	**Parents** Jaime Farrant Katherine Gray Soma Datta		**Community Member** Kelly Barker Ethan Chadd (Via telephone)	
Apologies	Sarah Hill, Wendy Hill				
Absent	**N/A**				

Opening and Acknowledgement of Country, Welcome, Apologies, Absentees, resignations					
Time	**Item**	**Documents**	**Purpose**	**Led By**	**Recommendations**
3pm	• Welcome • Apologies • Noting of minutes of last meeting • Correspondence in and out	Previous Minutes	For approval	Chair	**Welcome and Introductions** The meeting commenced with a warm welcome to Soma. All members introduced themselves and shared their thoughts in response to the question: "Where would we like to be right now?" **Acknowledgement of Country and Seasonal Reflection** An Acknowledgement of Country was given, followed by a reflection on the changing seasons. As we transition into Makuru, the season of blooming flowers. **Confirmation of Previous Minutes** The minutes of the previous meeting, held on 26 March 2025, were reviewed and confirmed as a true and accurate record. **Moved:** Kelly Barker **Seconded:** Emma Augustin

3.10pm	• Principals Report	Report Attached	For noting/discussion	Jodie Williams on behalf of Sarah	**New Enrolments – Term 2** New enrolments for Term 2 were noted. **Staff Professional Learning – ADHD** Emma provided feedback on the recent ADHD professional learning session she attended. It was reported as highly valuable, with positive feedback from staff who also participated. **2025 NAPLAN Preliminary Data** Preliminary NAPLAN data for 2025 is expected to be released in June—earlier than usual. Once available, the data will be shared with the Board for discussion. **Technologies Coaching** The Board and staff expressed strong appreciation for Lisa T's work in ICT coaching. A formal thank you was extended to Lisa for her outstanding support and contribution to staff professional growth in this area. **Parent–Teacher Interviews** 46% of parents booked appointments for the recent parent–teacher interviews. In addition, a survey was distributed to parents focusing on relationships, communication, and behaviour to gather further feedback.
3.20	• Finance Update	Student-Centred Funding Statement & Operational One Line Budget Statement	For Noting	Haylee Shaw	**Financial Update – Budget and Funding Overview** Haylee presented the Board with the Student-Centred Funding Statement and the operational One Line Budget Statement. At this point in the year, the school's financial position is progressing as expected. **Carry Forward (Cash) Variance** Jaime queried the variance in the Carry Forward (cash) amount. Haylee explained that the initial

					2025 budget estimate of $450,000 was made in Term 4, 2024. The actual YTD rollover amount is $461,476, and the variance reflects the difference between the estimate and the actual figure. **Targeted Initiatives** Emma requested clarification regarding Targeted Initiatives. Jaime addressed the query and referred Board members to the Funding Agreement, which provides a more detailed breakdown of the targeted initiatives.
3.30	• 2025 Funding Agreement	2025 Funding Agreement	For Noting/signing	Chair	**The Board noted the Funding Agreement, which was formally signed by Jaime.** Jaime provided further insight into the targeted initiatives, including disabilities and variations in student characteristics. Jaime also raised concerns regarding the budgeting process and expressed interest in the Board being more involved in budget planning for 2026. In response, Haylee clarified that the school's Finance Committee reviews and approves the budget prior to it being presented to the Board for formal noting. Jodie provided further clarification on the budget process. She explained that it involves multiple layers, including input from different committees and cost centre managers. Budget planning is aligned with the school's operational and business plans as well as strategic direction from the Dept.
3.40	• 204 Annual Report	2024 Annual report	For noting	Chair	The Board discussed the Annual Report, with Jaime noting that some sections—particularly the NAPLAN data and graphs—were difficult to

					interpret. She suggested that the format could be revised to improve clarity. If the Board would like to see alternative formats or additional reports specifically designed for parent understanding, feedback is welcomed to guide future improvements. It was also noted that the Annual Report is published on both Schools Online and the school's website. There was a discussion about the purpose of an Annual Report and in there are certain aspects to it that are directed by the Dept.
3.45	• Attendance linked to Good Standing	Reflection and Feedback	For feedback	Jodie Williams	**Student Attendance Discussion** Jodie raised a concern regarding student attendance, emphasising that *"teachers can't teach if students aren't at school."* She expressed particular concern about the attendance rates of Year 6 students and presented a report outlining attendance trends and percentages for this current cohort of Year 6s as well as year 3,4 and 5. This data included the previous year attendance rates to look at trends. It was also noted that some students only turn up for the special events. The presentation prompted strong engagement and a range of perspectives from Board members. Shared concerns included overall attendance rates, the use of Good Standing incentives, the impact of attendance on the transition to Year 7, and the recognition of attendance at assemblies, attendance badges.

					As a potential strategy to improve attendance, Jodie discussed as a strategy possibly linking attendance to Good Standing for Year 6 students. Jaime suggested holding meetings with Year 6 students to gain a better understanding of their perspectives and any underlying challenges. Jaime happy to do this with the cohort of Year 6's. Discussion about possible reasons students may stay away from school including how some students are gaming and sleeping in and how parents aren't aware their child is not at school even with the MessageU going out. Due to time constraints, the discussion was not concluded. It was agreed that the topic would be revisited at the next Board meeting or an additional meeting to discuss this more.
4.05pm	• Conclusion of Board Meeting			Chair	
Next Meeting: 18th June 2025					

Signed: ________________________ Date: ________________Chairperson